

CAD Technician

Horizons Engineering, Inc is a growing Civil, Environmental and Land Surveying firm with offices in Littleton, New London and Conway, New Hampshire; Pomfret and Newport, Vermont and Kennebunk, Maine.

Horizons has an immediate opening for a CAD Technician familiar with engineering, land surveying and general planimetric and mapping drawings. We are looking for an enthusiastic and talented individual to become part of our team. The current position is able to be located in one of Horizons' regional offices or remotely. This position has the potential for continued growth and responsibilities for the right motivated person.

Candidates should be competent in AutoCAD Civil3d software, although Carlson CAD products will be considered. A candidate with a two-year Associates Degree in a civil, survey or related discipline are preferred, or with sufficient course work in computer assisted drafting and/or a certificate. The successful candidate would be responsible for producing worksheets from surveying data, preliminary and final drawings, sketches, plats, reports etc. under the direction of professional surveyors and engineers. Additional tasks may include municipal board applications and submittals, environmental permits and reports, land records research and other supporting documentation.

Benefits of the position include:

- Competitive salary and medical benefits;
- Paid vacation and sick time;
- Company 401k;
- Continuing education support; and
- Supportive work environment with ample opportunity for career advancement.

Our staff at Horizons Engineering, Inc. is a close-knit group of hard-working individuals who value client service, and design innovation. The successful candidate will have a strong work ethic, desire to learn, and interest in working on a wide range of engineering and environmental permitting projects throughout Vermont and New Hampshire, and Maine.

Specific requirements of the position include:

- Certificate and/or course work in computer assisted drafting;
- Working under the direction of various project managers in a team environment;
- Ability to meet deadlines while producing work with a high level of accuracy;
- Strong problem-solving skills, with the ability to communicate both orally and in written form to clients and co-workers, and;
- Valid driver's license.

Desirable skills for this position include:

- Two-year Associates Degree in a civil, survey or related discipline;

If you meet the requirements of this position and have a desire to work hard, learn and grow and successfully face challenges we want you on our team! Please forward a resume and cover letter to:

Horizons Engineering, Inc. Attn:
Human Resource Manager 34
School Street
Littleton, NH 03561

Or via email at:

hrmgr@horizonsengineering.com

Horizons Engineering, Inc. is an equal opportunity employer.

For more information on our firm check us out at www.horizonsengineering.com.