



Civil Infrastructure Project Manager

Horizons Engineering Inc., a reputable midsize Civil, Environmental, and Structural Engineering and Land Surveying firm, proudly serves New Hampshire, Maine, and Vermont with expertise and dedication. With eight office locations strategically located across the region, we are deeply rooted in our communities and committed to delivering innovative solutions to our clients.

Horizons has immediate openings for a licensed Project Manager with a focus on the development and design of infrastructure projects for municipalities and community systems. This position would be responsible for civil engineering design and permitting of infrastructure (water, sewer, storm) for our growing base of municipal and community clients. The position includes project and client management. While the position focuses on our infrastructure development market, the position may also support residential, commercial, resort and institutional projects.

Our staff at Horizons is a close-knit group of hard-working individuals who value client service, and design innovation. A successful candidate will have a strong work ethic, desire to learn, and interest in working on a wide range of structural engineering projects throughout New England.

Technical Duties:

- Design, manage and take responsible charge of various civil engineering related project design tasks with a focus on infrastructure projects such as drinking water treatment, distribution, and storage, wastewater collection, road and drainage improvements and other engineering related tasks.
- Prepare and certify reports and permit applications and related materials for local, state, and federal land development, infrastructure, and other related permits.
- Prepare engineering studies and cost opinions for a variety of infrastructure, recreational, and private sector civil design and construction projects.
- CAD Design work
- Construction Services Assistance including construction contract administration, resident project representative management, and preparation of contract and bidding documents.

Managerial Duties:

- Project and client management, including effectively communicating with clients and coworkers regarding project scope, schedule, design criteria, budgets, etc.
- Proposal preparation including preparation of project scope, budgets, and timelines.
- Market and grow Horizons' civil and environmental services to various potential clients in New England
- Project budget, schedule, and scope management
- Monthly client billing under the assistance of the firm's Accounting Dept for assigned projects

Required Skills and Qualifications:

- NH PE License is required, and VT and ME license are highly desirable
- Bachelor of Science in civil engineering or related field
- 5+ years of professional experience in the practice of civil engineering with a focus on infrastructure development and design in northern New England or similar setting
- Experience with AutoCAD design software including Civil3D
- Technical experience in water and wastewater infrastructure, stormwater, and site design and permitting in New Hampshire or similar regulatory environment
- Sound understanding of civil engineering fundamentals including stormwater/drainage design, surface water hydraulics, water and sewer systems and roadway/parking design
- Project management experience
- Strong organization and communication skills
- Strong technical skills
- Ability to complete field work including carrying equipment and walking undeveloped sites

Benefits:

At Horizons Engineering Inc., we prioritize the well-being and professional growth of our team members.

- **Competitive Salary and Insurance Benefits:** We offer a competitive salary along with comprehensive insurance benefits that cover health, dental, and life insurance. This ensures our employees, and their families, have the necessary support and peace of mind.
- **Paid Time Off:** Employees enjoy paid holidays and personal time off, allowing for a healthy work-life balance and the opportunity to recharge and spend time with loved ones.
- **401k Plan:** Our company 401k plan helps employees save for their future and plan for a comfortable retirement.
- **Continuing Education Support:** We believe in the importance of lifelong learning and professional growth. Horizons Engineering provides support for continuing education, including reimbursement for professional development courses, certifications, and seminars.
- **Supportive Work Environment:** Our workplace culture is supportive and inclusive, with ample opportunities for career advancement. We pride ourselves on fostering a work-life balance and providing flexibility to meet the diverse needs of our team.
- **Dog-Friendly Office:** Understanding that pets are part of the family, our office is dog-friendly, allowing employees to bring their furry friends to work.
- **Lunch 'n Learns:** We regularly host Lunch 'n Learns where employees can enjoy a meal while engaging in informative sessions on various topics related to their professional and personal development.
- **Annual Company Party:** To celebrate our collective achievements and build camaraderie, we host an annual company party, providing a fun and relaxed environment for employees to connect and unwind.

At Horizons Engineering, we are dedicated to creating an environment where our employees can thrive both professionally and personally. Our comprehensive benefits package is a testament to our commitment to our team's overall well-being and success.

Interested candidates should forward a cover letter and resume to:

Human Resources Manager
Horizons Engineering Inc.
34 School Street
Littleton, NH 03561
Or via email to hrmgr@horizonsengineering.com

For more information, check us out on Facebook or at www.horizonsengineering.com

Horizons Engineering Inc. Is an equal opportunity employer