

## **Civil Engineer Senior Project Manager with Municipal Experience**

Horizons Engineering Inc is a growing Civil, Environmental and Land Surveying firm with offices in Littleton, New London and Conway New Hampshire; Pomfret and Newport Vermont and Kennebunk Maine.

Horizons has an immediate opening for a Senior Project Manager with municipal experience to support our growing Municipal Division. This position would provide support to the Vice President of Municipal Operations with the development of public infrastructure projects, including design and oversight of Engineering staff. In addition to the design work, this position would also be involved with the development of the contract documents, bidding and oversight of the resident project representative. Many of our projects are publicly funded so knowledge of contract administration requirements is a plus.

Our staff at Horizons is a close-knit group of hard-working individuals that value client service, design innovation, and a no-nonsense approach. The successful candidate will have a strong work ethic, desire to learn, and interest in working on a wide range of municipal infrastructure projects throughout northern New England.

### **Essential Job Duties:**

- Manage a variable portfolio of civil engineering projects, primarily consisting of municipal/community water and wastewater design. You may also be asked to manage other types of projects related to your area of expertise such as commercial, residential and institutional site design and permitting
- Proposal preparation
- Coordination with clients and regulators
- Budget management, coordination of invoicing and assisting with collections
- Prepare reports and permit applications related to civil engineering projects
- Provide senior review and certifications of designs, reports and documents prepared by staff working under your supervision
- Design, manage and complete various civil engineering related projects including drinking water treatment, distribution, and storage, wastewater collection, road and drainage improvements
- Complete construction administration duties on publicly funded water and wastewater construction projects
- Market the company's services, with a focus on our municipal civil engineering services to various potential clients in New England

### **Skills and Qualifications:**

- Bachelor of Science (Masters preferred) in civil engineering or related field;
- 10+ years of professional experience in the practice of civil engineering in northern New England or similar setting;
- NH PE License is required, and VT and ME license are highly desirable;
- Technical experience in water and wastewater infrastructure, stormwater, and site design and permitting in New Hampshire or similar regulatory environment;
- Project management experience;
- Strong organization and communication skills;
- Strong technical skills

### **Benefits:**

- Competitive salary and insurance benefits including health, dental, and life

- Paid holidays, vacation and sick time
- Company 401k
- Continuing education support
- Supportive work environment with ample opportunity for career advancement

Location:

This position can be located in any of our New Hampshire or Vermont offices.

Interested Candidates should forward a resume and cover letter to:

Horizons Engineering, Inc.

Attn: Human Resource Manager

34 School Street

Littleton, NH 03561

Or via email at:

[hrmgr@horizonsengineering.com](mailto:hrmgr@horizonsengineering.com)

Horizons Engineering, Inc. is an equal opportunity employer.

For more information on our firm check us out at [www.horizonsengineering.com](http://www.horizonsengineering.com).